

LANDLORD FEES

Service/Item	Standard fees	Information
Set Up Fee for all Services	£240.00 inc VAT	Charged at start of each new let
Management Service	15% inc VAT (12.5% plus VAT)	Of monthly rent – Deducted each month from rent received
Rent Collection Service	13.2% inc VAT (11% plus VAT)	Of monthly rent – Deducted each month from rent received
Let Only Service	11.4% inc VAT (9.5% plus VAT)	Of monthly rent – Deducted at the start of each new let from first month's rent received, based on a term of 12 months only to same Tenant
Short Lets	18% inc VAT (15% plus VAT)	Of monthly rent for less than 6 month term – Deducted at the start of each new let
	24% inc VAT (20% plus VAT)	Of monthly rent for less than 3 month term - Deducted at the start of each new let
Additional charges	£240.00 inc VAT	Tenancy renewal
	£120.00 inc VAT	Preparing & serving a notice
The fees for the above services are payable when an individual/s or organisation enters into an agreement to rent a property, as a result of our promotion, introduction or viewing arranged by the Agent.		
Duplicate statement	£24.00 inc VAT	For each month and or each year
Periodic inspection	£60.00 inc VAT	For each visit
Void period inspection	£60.00 inc VAT	For each visit
Key cutting	£10.00 inc VAT	For each standard yale and mortice key – Security keys to be advised prior to purchase
Administration of non-resident landlord tax approval/deduction	£120.00 inc VAT	Per year plus additional 1% plus VAT where Landlord has no HMRC Approval
Professional hourly rate	£60.00 inc VAT	Charged by Agent when required to carry out additional services
Inventory service/Check-in /Check-out	To be advised	Quotes to be obtained prior to booking and paid directly to Independent Inventory Clerk
Obtaining estimates for major works	18% inc VAT (15% plus VAT)	Of cost of work over £500.00
Minimum fee	11.4% inc VAT (9.5% plus VAT)	Of the agreed current rent for a period of 6 months after the initial 6 month term, where the Landlord cancels the Agent's instruction to provide a Rent Collection or Management Service, the Agent will charge the Landlord